

TEAM 3737 CLUB CODES 2023 – 2024

COMMITMENT

Joining 4-H Robotics is a major extra-curricular commitment for the student and their family. We desire our youth to be **active, invested and engaged** in club activities. Many organizations and companies have provided significant funds to promote student learning and growth. We want our members to respect this investment by making 4-H Robotics a priority.

4-H Robotics invites any high school youth to participate in the club for a trial period (six to eight weeks). Although 4-H & *FIRST*® forms will need to be completed, no dues will be collected until the end of this trial period. This allows the student, their family and the team to assess if the necessary commitment is achievable.

If conflicts prevent a student from being active, invested and engaged, then 4-H Robotics is not a good fit. Also, if after the trial period, a student fails to remain active, involved and shows insufficient engagement, they will no longer be considered active team members and will not be invited to activities and competitions.

Active, Involved and Engaged - What do we mean by AIE?

Active (be present): A student that clearly demonstrates a desire to be present at all team activities. This includes team meetings, competitions, community service, robot demonstrations and other team scheduled events.

Involved (work hard): A student that works consistently to achieve the goals of the team. This includes robot design and build, programming, wiring, technical writing, marketing, finance and other team activities.

Engaged (think creatively): A student that is a clear contributor to the success of the projects undertaken by the team. This includes all activities necessary to build a successful team.

No student will be everything all the time. But strengths exhibited in one area can often compensate for deficiencies in another. We believe that if a student possesses these qualities, it will be evident.

What to Expect

- **REGULAR TEAM MEETINGS:** This is once a week in the Fall for the whole team and once a week (online) for resource students.
- **BUILD MEETINGS:** In the Spring, meetings will be more frequent and based on robot development. Some meetings may require only certain members to attend in order to maintain our build schedule and prepare for competition.
- **TRAINING SESSIONS:** This may be once or twice a month and possibly on weekends.
- **COMMUNITY SERVICE:** We aim to do a service project each month.
- **OUTREACH:** This may involve fundraising, teaching, supporting FLL Teams, robot demonstrations and presentations.

Parent Participation

Parents are an integral part of our team and their motivation and dedication are important to our continued success. Supporting your child in all aspects of their team involvement is key to them getting the most out of the program. Parents are encouraged to participate in team activities when appropriate.

CONDUCT

- All current policies established by 4-H must be followed.
- Each member is an ambassador for 4-H, *FIRST*®, our sponsors, and the club - Remember that you are representing the team at all times not just at meetings, events, competitions and online club sites. Represent the team well.
- Students must not communicate or act in any way that causes distress, disunity, disrespect or disruption within the club or to individual club members, mentors, parents or sponsors, or the wider *FIRST*/4-H community.
- The *FIRST* philosophy of “*Gracious Professionalism*®” is expected at all times. This includes courtesy, politeness, kindness, respect and cooperation with team members, parent volunteers, mentors, advisors and chaperones and other teams.
- Students are expected to demonstrate honesty, integrity and respect.
- The club is not a suitable forum for pursuing romantic relationships. Students in such relationships agree not to act as a couple at any team activity. This includes being alone together without a mentor/chaperone. Couples will not usually work together, be part of the same build group or competition area. All interactions should be inclusive of others.
- Phones should only be used for team related activities during meetings.
- All students must know the Team’s Basic Safety Guidelines and not act in a way that could pose a safety threat.
- Students must secure a qualified observer and follow all safety measures when using machines and power tools.
- Students should report any safety hazards or dangerous behavior to the Safety Officer and a mentor.
- Students should not attend meetings with any communicable illness.

Club Leaders reserve the right to enforce the rules as described herein for the safety and the overall good of the team. Parents of violators may be informed of infractions.

COMPLIANCE

All team members must fill in required paperwork and online forms by the dates specified

NEW MEMBERS	RETURNING MEMBERS
Club Membership Form	Club Membership Form
<i>FIRST</i> Online Registration	<i>FIRST</i> Online Registration
<i>FIRST</i> Online Consent & Release Form	<i>FIRST</i> Online Consent & Release Form
4-H Online Forms (renew in January)	Renew 4-H Online Forms in January
Location Liability Waiver	Location Liability Waiver

Grades:

Schoolwork comes first; the Team comes second. It is important to the club that each student does not fall behind in school. We value being informed of any academic problems so that we can help and encourage students to keep up their grades.

Emergency & Medical Forms

Although access to the emergency and medical forms is available to the coach, it would be helpful to inform the coach of any allergies or serious issues affecting students. Students travelling with the team need to let the coach (or mentor) know of any medications they are taking.

COMMUNICATION

Phone - Student and parent/guardian phone numbers are required. Student group texts may happen between certain groups at times. Please indicate on your application form if you are able to participate in a student group text.

Discord - Team members and parents will need to install Discord as it is one of our primary means of communication. It is especially useful at competition as changes happen quickly and information needs to be circulated. Please choose a screen name that easily identifies you.

Email - This is the primary mode of providing information to both team members and their parents during the year. Email addresses are needed for both students and parents. Email addresses will be distributed to the whole team. We request that students/parents do not broadcast emails to the whole group in order to keep messages to a minimum. (Some exceptions apply)

Website - <http://rotoraptors.wixsite.com/team3737>

Facebook - FRC Team 3737 - Roto Raptors, 4-H Robotics

Instagram – FRC Team 3737-Roto Raptors – 4-H Robotics - @rotoraptors

Twitter- FRC Team 3737 - Roto Raptors, 4-H Robotics - @4HRobotics

YouTube - FRC Team 3737 - Roto Raptors

Newsletter - Raptor Reports are sent out 4 times a year to sponsors.

CLOTHING

The official club uniform is a Team t-shirt and black pants/shorts and is to be worn at competitions, robot demonstrations and other designated events. (not at regular meetings unless advised)

- Every team member will receive a new competition shirt displaying new team sponsors.
- New members will receive a shirt from a previous year.
- Your shirt is part of the team image - please take care of your shirt.
- Additional shirts may be available for purchase by students and parents as stock allows.
- Do not cover or alter the shirt in any way.
- Each team member will need to purchase black pants/shorts as determined by the team.
- The team may purchase team socks and other accessories as team funds allow.
- Other competition costumes should also be treated with care, not altered, then washed (if applicable) and returned to the coaches/mentors after an event.

WORKSHOP

- Everyone must wear safety glasses in the shop when equipment is in use. Safety glasses will be made available to all participants.
- Wear covered shoes that give sure footing and protect your feet. No open toe shoes.
- No loose clothing or hanging accessories.
- Tie up long hair.

COST

- Cost per year - **\$65.00 for returning members and 75.00 for new students.** (\$10 sibling discount)
- District/State Competition fees are approximately \$50 - \$100 per event. We sometimes get a grant to offset these costs. This covers snacks and some meals. Parents need to cover any hotel costs.

Fundraising and new Corporate Sponsors/Grants – We appreciate family members helping us locate new sponsors and fundraising opportunities. We expect all members to participate in any organized fundraising events.

COMPETITION

The team usually attends at least 1 off-season (July – Nov) and 2 District (Mar - Apr) competitions. If qualified, the team will advance to the State and possibly the World Championship. The competitions are the highlight of the year and all members are expected to attend.

Each competition is over a weekend. 4-H transportation may be available for closer events. We also encourage family members to join us to cheer. Parents will need to make arrangements for their family for any competitions requiring an overnight stay. We may be able to arrange boys' and girls' rooms if we qualify for the World Championship.

We want to be an example for other teams and the following practices encourage this.

Team Loyalty and Cheering

- Team Members will try to sit together in the stands as a team (unless fulfilling responsibilities in another area) and support the drive team during matches by being together in the stands and cheering.
- During playoffs, we will cheer for our Alliance.

Award Ceremony - During the ceremony we stand and applaud all award-winning teams to show our respect for what they have accomplished.

Pit Etiquette

- The Pit (dedicated work area) is reserved for robot maintenance team members only. Judge presenters may also be outside the pit.
- Avoid the Pit becoming a gathering spot for the team

Hotel

- Students will stay with their families. (Exception – World championship).
- Students are expected to be respectful of hotel rules, other guests, abide by team curfew and lights out times, and be respectful of hotel furniture and equipment.

Best TEAM Practices at Competition:

- Our team will focus on the robots, the matches and being helpful.
- Our team will only use cell phones as needed. (Playing video games in the stands communicates a disconnect and disinterest in the competition)
- Our team will engage in positive behavior toward other teams and team members.
- Our team will graciously receive referee or judge decisions.
- Our team will not exchange negative remarks to each other.

CORE – Team Leadership

All 4-H Leaders have successfully completed background checks and trainings. Despite this, the team will strive to have at least 2 adults present at each meeting.

Coaches/Leaders - The Team consists of 2 Adult Leaders appointed by 4-H and registered as Coaches on the *FIRST* database. The Coaches are the final authority on all facets of the team.

Mentors - Mentors are adult leaders typically involved in technical or organizational aspects of team operations. All mentors are approved by the team coaches and will be registered in the 4-H and *FIRST* system as mentors

Junior Mentors - Students between the ages of 18 and 21, who have graduated from the *FIRST* program and add to the effectiveness of our team, may be invited to serve as a junior mentor.

Parent Helpers - Parent helpers do not need to register or be experts to help the team. They provide extra supervision, advice, and help with students or team activities.

Student Leaders for 2023 – Student leaders are appointed following an application and interview process.

Team Captain (President), Executive Officer (Past President), Operations Officer (VP), Resources Officer (VP), Safety Officer

Other positions include leading the following areas: Electrical, Mechanical, Programming, Technical Records, Scouting, Business, Social Media, Community, Marketing, Spirit
Other student leadership positions and committees may be added.

CONSEQUENCES

Students who do not comply with these club codes can expect consequences up to and including dismissal from the club. Parents will be kept informed.

CHALLENGES

If there is any dispute in the interpretation of these Club Codes, the matter will be referred to an arbitration committee consisting of at least 1 student and 2 adults who have no relationship to the party or parties involved.